

DAVE HARWOOD Wedding Videography

1 Lochinch Close
Blackpool
FY4 5NR 01253 763764
WEDDING VIDEO CONTRACT

Contract between Dave Harwood

and

We give permission to Dave Harwood to video record our wedding day

Payment

A deposit of £75 is required to confirm your booking and reserve the day; this will be deducted from the final balance. The preferred method of payment is to pay the balance on or before the pre- wedding meeting, approx 1 week before the wedding day. To be as flexible as possible I also offer the following alternative. At least 50% of the balance must be paid no later than at our pre - wedding meeting approx 1 week before the wedding. Any remaining balance is due at the latest on collection of the finished work. PLEASE ALLOW TIME FOR CLEARANCE OF CHEQUES

Church Service - Virtually all Churches allow the video recording of the marriage ceremony, however you must get permission from the church minister, and to be aware of any restrictions or conditions that they may impose. Please state that Dave Harwood video is a qualified master member of the institute of videography, this is their assurance of professional behaviour whilst on church premises
Dave Harwood Video will record the marriage service as permitted, from a suitable position as allowed by the church. If possible please ensure that the church is open at least one and a half hours before the start of the ceremony in order for me to take some internal establishing shots.

Civil Ceremony -Virtually all Hotels and Registry offices allow the video recording of the marriage ceremony, but be aware of any restrictions or conditions that they may impose. Dave Harwood Video will record the marriage service as permitted, from a suitable position as allowed by the registrar conducting the service.

The Speeches - Please try to ensure that the camera does not record any undesirable or unwanted sounds during the vows or speeches, for example noisy room Air conditioning systems, extractor fans etc. Whenever possible please ask the Hotel or venue to briefly turn these off to ensure crystal clear sound recordings.

The Evening Reception- if applicable First dance coverage will be 1 hour's attendance, recorded from 8pm until 9pm. Please ensure that the first dance takes place before 8.50pm to ensure coverage. **Filming will end at 9pm.** In the event of the first dance taking place later than 9pm, coverage will be at the discretion of Dave Harwood as I often have a wedding to attend the next day. Rates are £30 per half hour after 9pm. If applicable the full evening coverage will be recorded from 7.30pm till 10.30pm. The first dance coverage may begin before 8pm if your first dance is expected to be early, for example from 7.30pm till 8.30 pm.

Dave Harwood Video may display or show the finished video or still images for the purpose of demonstration viewing and advertising, some footage may be shown on www.daveharwoodvideo.co.uk, or for entry into professional exhibitions, awards or competitions. This may only be waived if specifically requested.

Your finished DVD will normally be ready within 2 weeks after the wedding day. However at certain busy times this may take a little longer, possibly up to 4 or 5 weeks at extremely busy times.

Editing decisions shall be deemed correct - Editing your wedding is an extremely time consuming exercise, a typical wedding video will take up to 16 hours to edit. All editing is done alone by Dave Harwood; however please feel free to discuss any special ideas at the pre-wedding meeting. Even minor alterations can be very time consuming. Any alterations other than for obvious mistakes i.e. spelling mistakes will be chargeable @£30 per hour. Corrections must be reported straight away as this will ensure that the original footage is still available on the computer hard drive.

Dave Harwood Video will take enormous care to ensure the capture of your wedding on video. In the extremely unlikely event of total video failure, where it is the fault of Dave Harwood, or due to technical problems, or cancellation of this contract by Dave Harwood Video due to exceptional unforeseen circumstances, liability shall be limited to a maximum of a refund of all monies paid.
If you cancel this contract the deposit of £75 is non refundable.

We have read and understand the terms and conditions and agree that this forms the contract between Dave Harwood Video and (PRINT NAME)

You should sign two copies of the contract and return one to us by return

Signed..... **Bride** **Date**

Signed..... **Groom** **Date**